



Aftercare Director
Covenant Christian School
2022-2023

Covenant Christian School is seeking to hire a part-time Aftercare Director. Candidates should have strong organizational skills, a collaborative spirit, and experience working with elementary age children (ages 3-12). The mission of Covenant Christian School is to educate the whole child to the glory of God in a grace filled environment. Please send resumes and questions to Clara Maloy; cmaloy@ccsstl.org.

The Aftercare Director will be responsible for:

- Planning and overseeing the after-school extended day program that operates daily from 3-5:30 p.m. and maintaining an orderly, safe and joyful environment.
- Monitoring staff and students during daily program hours.
- Overseeing student check-in and dismissal procedures for after-school care.
- Maintaining records of attendance.
- Ordering and making program purchases within a given budget (playground equipment, games, arts & crafts materials, etc.)

This position is part-time, approximately 15 hours per week, and does not receive benefits. Hours are 2:30 pm-5:30 pm, Monday through Friday.