



Classroom Aide Job Description

Covenant Christian School
Updated July 2019

Qualifications

1. High school graduate.
2. An active member of an evangelical Christian Church.
3. A profession of faith in Jesus Christ as Lord and Savior.
4. Agreement with the Covenant Christian School's Doctrinal Statement (attached).

Position Description

Demonstrate patience, humility, integrity, and kindness while performing essential responsibilities as assigned by the classroom teacher.

The application of instruction/care is to be consistent with Covenant's Doctrinal Statement and recognize that children are whole persons, created in the image of God.

Reports To

The Classroom Aide reports directly to the classroom teacher.

Essential Responsibilities

1. Pray regularly with and for the students, parents, faculty and staff of Covenant Christian School.
2. Assist and support the teacher in any way possible with classroom control, art projects, room decorating, snack and lunch time, cutting, pasting, copying, laminating, delivering items, etc.
3. Help with classroom organization and clean up
4. Assist children to restroom, office, specials, etc.
5. Always available to teachers during class and scheduled times
6. Supervise class as needed
7. Assist with other grades and classes as scheduled or as needed
8. Early care duty on a rotating basis as scheduled by the school's administration
9. Professional attitude with regards to parents; allowing the teacher to discuss any behavior or academic problems with the parents and allowing the teacher to meet with parents for conferences
10. Support and assist teachers with and on field trips.
11. Maintain professionalism in regards to making any personal phone calls or taking care of personal business during time scheduled to be with your class and/or teacher
12. Other duties as assigned by the Director of Education

To Apply

If interested, complete the school's job application to:

Rev. John Roberts, Head of School

Covenant Christian School

2145 North Ballas Road

St. Louis, Missouri 63131