

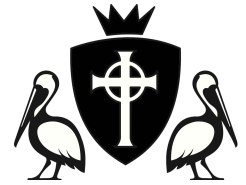
Half-day or full-day Kindergarten and MWF and T/Th

LP's Returning Family Re-Enrollment Agreement 2017-2018

Covenant Christian School

2145 North Ballas Road, St. Louis, Missouri 63131

Voice: 314-787-1036 Fax: 314-432-3989 Email: school@ccsstl.org



Introduction

To re-enroll your student(s) for the 2017-2018 academic year please return this Returning Family Re-Enrollment Agreement form. A non-refundable registration fee of \$60 per student must accompany your submission along with a tuition deposit of \$150 per student.

Deadline

Priority enrollment for current families (including siblings) closes on Friday, February 3, 2017. The school will begin considering new families seeking enrollment after that date. The school anticipates limited new enrollment openings so this deadline is firm.

Siblings

Siblings of returning students may enroll beginning Friday, January 12, 2017. A non-refundable \$60 per child registration fee and a tuition deposit of \$150 per student is required along with a completed Sibling Application for Admission form which may be obtained from the school office or on our website at ccsstl.org/admissions/apply/.

Financial Assistance

Financial aid is available for families with financial needs. A Financial Assistance Request form can be obtained by contacting the school office or the form is also available on the school's website at ccsstl.org/admissions/financials/. Completed Financial Assistance Request forms must be returned no later than April 1, 2017 in order to receive priority consideration.

Financial Policies

Withdrawals: If a written request for tuition release is received, and the student withdraws after May 1, 2017, but before school begins and Covenant Christian School is unable to enroll another student to fill that place, the parents or guardians will be responsible for paying the full tuition for the first trimester. If a student leaves for any reason after classes have begun, whether or not another student has been enrolled, parents or guardians are still responsible for paying the full tuition for any trimester during which the student is enrolled.

Release of Records: No student's grades, transcripts, or reports will be released until that student's account has been paid in full.

Overdue Accounts: All 2016-2017 school year tuition must be paid by June 1, 2017. If not paid in full by then the school will not hold a class position for the student(s) for the following year. Tuition must be kept current in order to secure a position for the student on a trimester by trimester basis. Accounts that become more than two months in arrears will be reviewed by the school board and could result in dismissal.

We recognize that it is a financial sacrifice for parents to send their children to Covenant Christian School. It is incumbent upon the board to maintain the school's financial integrity, especially since tuition does not cover the full cost of educating your child(ren). The policies noted above have been implemented in order to help us in this stewardship effort. Thank you for your understanding.

Students For Re-Enrollment and Siblings for Enrollment

	Student Name	Grade Fall 2017	Registration Fee	Tuition Deposit
1.	_____	_____	\$ _____	\$ _____
2.	_____	_____	\$ _____	\$ _____
3.	_____	_____	\$ _____	\$ _____
4.	_____	_____	\$ _____	\$ _____
Total Registration/Tuition Deposit			\$ _____	\$ _____
Total Payment (Registration/Tuition Deposit)				\$ _____

Payment Plans

Please mark one:

- _____ 1. Payment in Full (1% discount applies)
 - A. 10% of total tuition is due July 1, 2017.
 - B. Remaining 90% of tuition is due September 1, 2017.
- _____ 2. Semester Payments
 - A. 10% of total tuition is due July 1, 2017.
 - B. Remaining tuition is divided into two equal payments due August 1, 2017, and January 1, 2017.
- _____ 3. Twelve Monthly Payments

Total tuition is divided into 12 monthly payments due June 1, 2017, through May 1, 2018. A \$40 one-time billing fee will be applied to this payment option for processing. A late charge of \$15 will be added to payments which are received after the 10th of each month.

It is important for Covenant Christian School to receive tuition payments in a timely manner; so please make your payments as promptly as possible. Thank you.

Signature: _____ Date: _____

Signature: _____ Date: _____

If you have any questions, please call the school office at 314-787-1036.

Please return this form to the school office. Thank you!