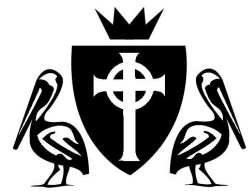


# Background Check Release Form

## Covenant Christian School

2145 North Ballas Road, St. Louis, Missouri 63131

Voice: 314-787-1036 Fax: 314-432-3989 Email: school@cpcstl.org



### Introduction

We live in an age in which we must take every step to promote the safe care of our covenant children. The child safety policy of Covenant Presbyterian Church requires that each full and part-time staff member (including employees of the school) submit to a criminal background check. This policy has been designed to help safeguard our children, comfort parents and promote a biblical, nurturing environment for ministry. The leadership of Covenant Christian School request the cooperation of the faculty and staff of our school who must abide by the guidelines of this policy.

Covenant Presbyterian Church conducts background checks through Group Publishing, Inc., publishers of *Children's Ministry* magazine (among other publications) who, in turn, has a contract with LexisNexis (lexisnexis.com).

All school faculty and staff must complete and sign this release form which will remain confidentially on file in the school office. Only the Head of School will be privilege to the information contained in the report. If you desire, a copy of the completed background check will be hand delivered to you.

What follows are the legal and information sections of this release form. We thank you for your willingness to nurture our covenant children.

### Permission to Obtain a Background Check

*This form authorizes the school to obtain background information and must be completed by the applicant. The school must keep this completed form on file for at least two years after requesting a background check.*

I, the undersigned applicant (also known as "consumer"), authorize Covenant Christian School to procure background information (also known as a "consumer report and/or investigative consumer report") about me. This report may include my driving history, including any traffic citations; a social security number verification; present and former addresses; criminal and civil history/records; and the state sex offender records.

I understand that I am entitled to a complete copy of any background information report of which I am the subject upon my request to Covenant Christian School, if such is made within a reasonable time from the date it was produced. I also understand that I may receive a written summary of my rights under the Fair Credit Reporting Act.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**(Please turn over and complete backside)**

